



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
MARCH 23, 2023
SHELTER ROCK SCHOOL AUDITORIUM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President; Ms. Jill Pullano, Vice President, Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: NONE

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel; Ms. Mary Callahan, Interim Assistant Superintendent for Business and Operations, Ms. Rosemary Johnson, Administrator for Special Projects

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

7:44 pm There were over 30 community and staff members present.

B. Student/Staff Recognition**Shelter Rock Elementary School****Executive Student Council**

Iris Hanlon-Wells

Chloe LaConte

Catherine Menexas

Lily Strassberg

2023 New York State Association of School Nurses**(NYSASN) Award of Excellence in School Nursing**

Joann Marcucci, MS, RN, NCSN

C. Approval of Minutes (Enclosure)

MOTION: The Board of Education hereby approves the minutes of the March 16, 2023 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

D. Superintendent's Report**E. RESOLUTION TO APPOINT SAM GERGIS, Ed.D. AS ASSISTANT SUPERINTENDENT FOR BUSINESS AND OPERATIONS**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby appoints Dr. Sam Gergis to a probationary position as the Assistant Superintendent for Business and Operations (tenure area: Assistant Superintendent for Business and Operations), effective July 1, 2023 through June 30, 2026; and

BE IT FURTHER RESOLVED, that the Board of Education of the Manhasset Union Free School District hereby approves an employment agreement dated March 23, 2023 between the Board and Dr. Sam Gergis as Assistant Superintendent for Business and Operations, and hereby authorizes the President of the Board to execute said employment agreement, as amended, on behalf of the Board.

RESOLUTION TO APPROVE RICHARD SEVILLA AS DIRECTOR OF INSTRUCTIONAL TECHNOLOGY

BE IT HEREBY RESOLVED, that the Board of Education ("Board") appoints Richard Sevilla to a four-year probationary appointment as Director of Instructional Technology (tenure area: Director of Instructional Technology) effective 7/1/2023, subject to applicable laws and regulations regarding the granting of tenure.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

F. Informal Budget Hearing - Dr. Passi**G. Policy Review**

Fourth Reading and Adoption	
4526	Acceptable Use - Technology - POLICY
4526R	Acceptable Use - Technology - REG
4526E	Computer Network Opt-Out Form
4526.4	Acceptable Use - Technology - Remote Learning
4526.1 (to be deleted when 4526 is approved)	Website Design and Maintenance Policy
4526.2 (to be deleted when 4526 is approved)	Web Publishing Guidelines
5695 (to be deleted when 4526 is approved)	Students and Personal Electronic Devices
9180 (to be deleted when 4526 is approved)	Staff Use of Personal Electronic Devices for Work Related Duties
MOTION: The Board of Education hereby adopts or deletes, respectively, the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 5-0	

Third Reading and Adoption	
1120	School District Records - POLICY
1120R (for deletion when 1120 is approved)	School District Records - REG
1120E	Application for Public Access to District Records
1800	Donations, Gifts, and Grants to the District
1800E1	Proposed Donation or Gift to the District - FORM
1800E2	Criteria for Proposed Scholarship - FORM
5800 (for deletion when 1800 is approved)	Student Awards and Scholarships - POLICY
5800R (for deletion when 1800 is approved)	Student Awards and Scholarships - REG
5800E (for deletion when 1800 is approved)	Suggested Guidelines for Scholarships
9160	Personnel Records - POLICY
9160-R (to be deleted when 9160 is approved)	Personnel Records - REG
2111-R (to be deleted when 9160 is approved)	Board Member Authority - REG

9645	Disclosure of Wrongful Conduct (Whistleblower Policy)
MOTION: The Board of Education hereby adopts or deletes, respectively, the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 5-0	

First Reading	
5405	Student Wellness
5426	Anaphylaxis Treatment Policy
8121.1	Opioid Overdose Prevention
8121.1-R	Administration of Opioid Antagonist – REG
8121.1-E-1	Standing Non-Patient Specific Order for Registered Nurses to Administer Naloxone (NARCAN)
8121.1-E-1-A	How to Use Narcan Nasal Spray for an Opioid Overdose
8121.1-E-2	NYS Department of Health Opioid Overdose Reporting Form
8121.1-E-3	Naloxone Inventory Log

H. Board Discussion and Committee Reports

1. Audit Committee
2. CAC Finance – Jill Pullano
3. MAAC (Athletics)
4. School Community Association (SCA)
5. Tower Foundation
6. PASE (Special Education) – Nadia Giannopoulos and Allison Rushforth
7. CASA
8. CAC Technology – Steven Panzik
9. Diversity, Equity and Inclusion – Jill Pullano

I. PERSONNEL (Enclosures)

RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE

BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated March 23, 2023 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 11

Instructional Termination: 1

Non-instructional Appointment: 3

Non-instructional Termination: 1

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**
MOTION APPROVED: 5-0

J. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated March 23, 2023.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

3. Approval to Participate in Nassau BOCES Cooperative Bid for Transportation Services

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (“BOCES”) for pupil transportation services for the 2023-24 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the “Cooperative”) for this purpose;

WHEREAS, the Manhasset Union Free School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

MOTION: The consent agenda is hereby unanimously approved.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

K. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
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April					
4	Tuesday	Board of Education Meeting	<ul style="list-style-type: none"> • Informal Budget Hearing • Special Education Program Overview 	Munsey Park School	7:30 PM
18	Tuesday	Board of Education Meeting	<ul style="list-style-type: none"> • 2023/2024 Budget Presentation • Manhasset Budget Adoption • BOCES Budget Adoption/Board Election 	District Office	7:30 PM
May					
4	Thursday	Board of Education Meeting	<ul style="list-style-type: none"> • Formal Budget Hearing • World Languages and ENL Program Overview 	District Office	7:30 PM
16	Tuesday	Budget Vote/Election		HS Gym	7:00 AM-9:00 PM
16	Tuesday	Board of Education Meeting	To accept the results of the vote/election	HS Gym	After Polls Close

L. PUBLIC COMMENT

M. MOTION TO ADJOURN REGULAR MEETING AND ENTER INTO EXECUTIVE SESSION

At 10:03 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting to enter into Executive Session.

MOTION: The Board of Education adjourns the Regular Meeting and enters into Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

N. MOTION TO ADJOURN REGULAR MEETING

At 10:50 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting

MOTION: The Board of Education adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk